

Monthly Monitoring and Reporting Plan																					
Municipal Name		NCO62 NAMA KHOI LOCAL MUNICIPALITY																			
Municipal Name	NCO62 NAMA KHOI LOCAL MUNICIPALITY	Annual, Quarterly or Monthly	Contact details					Contact details			Reporting Dates			Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24		
			Responsible Official	Email	Office tel No	Cell number	Alternate Official	Email	Office tel No	Cell number	Internal to the Municipal Manager and Council	National Treasury and the relevant Provincial Treasury by no later than 10 working days after the end of each month	Does the assigned responsibility align to the municipality's approved delegation - If NO include a commitment by council to update the delegations within 1 month of application	Comment	Comment	Comment	Comment	Comment	Comment		
<b>Conditions from MFMA Circular 124</b>																					
6.3	Maintaining the Eskom and bulk water current account – (current account for the purpose of this exercise means the account for a single month's consumption).		No need to fill out grey cells																		
6.3.1	- Has the municipality paid its bulk water current account within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Payment was made, however the full account could not be service, it must also be noted that the municipality have a National Dispute with Sableburg Water (see Central Water Matter)	The municipal have National dispute with Sableburg Water, however, due to the financial constraints the municipality was not able to make payment however the municipality also did not receive payment from Sableburg Water as requested.	The municipal have National dispute with Sableburg Water, however, due to the financial constraints the municipality was not able to make payment however the municipality also did not receive payment from Sableburg Water as requested.	Municipality made partial payment of bulk account in Jan 2024. It must also be noted that the municipality experienced loss of water cuts and had to provide water free of charge to the community. Municipality also issued a meeting with the Human Rights Commission was held in Jan 2024.	The municipality again made a partial payment to Sableburg Water, it must be noted that the municipality as mentioned has assigned pre-paid water meters, being to install these meters is scheduled for February 2024. It must also be noted that the municipality experienced loss of water cuts and had to provide water free of charge to the community. Municipality also issued a meeting with the Human Rights Commission was held in Jan 2024.	The municipality has arranged to make payments to Sableburg Water due to financial constraints, collection rates have dipped in the previous month, pre-paid water installation have picked up after the municipality arranged more training for the staff.		
6.3.2	- Has the municipality submitted the supporting evidence of the bulk water current account payment to the National Treasury, the Water Board and/ or Water Trading Entity within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.3.3	- Does the amount of the bulk water current account payment as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of the Water Board and/ or Water Trading Entity?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.3.4	- Has the municipality paid its Eskom bulk current account within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Payment was made in consultation with ESDM and Treasury	Payment was made in agreement with ESDM	Payment was made in agreement with ESDM	Payment was made in agreement with ESDM	Payment was made in agreement with ESDM	Payment was made in agreement with ESDM		
6.3.2.6.3.3	- Has the municipality submitted the supporting evidence of the bulk Eskom current account payment to the National Treasury and Eskom within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal <a href="https://uploadportal.treasury.gov.za">https://uploadportal.treasury.gov.za</a> ?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.3.4	- Does the amount as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of Eskom?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.4	<b>Compliance with a funded MTREF –</b>																				
6.4.1	- Has the municipality tabled and adopted a funded 2023/24 MTREF aligning to the National Treasury's Budget Funding Guidelines – <a href="http://mfma.treasury.gov.za/condition/1/Pages/Funding.aspx">http://mfma.treasury.gov.za/condition/1/Pages/Funding.aspx</a> ?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.1	- Has the municipality budgeted for any operating surplus on the A1 Schedule (Table A4 – Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.1	- Has the municipality made adequate provision for debt impairment (considering the actual collection of revenue and property rates during the 12 months immediately preceding the tabling of the budget) on the A1 Schedule (Table A4 - Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.1	- Has the municipality made adequate provision for depreciation and asset impairment (considering its asset register and physical state of assets) on the A1 Schedule) Table A4 - Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.1	<b>Note – If the municipality merely used the depreciation and asset impairment to "balance" the budget and there is no real alignment between the provision for such with the actual collection of revenue, the Provincial Treasury must respond to this.</b>	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.2	- If the municipality's MTREF is not funded, has it tabled and adopted a credible Budget Funding Plan as part of the MTREF budget (refer item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.4.2	- Does the municipality's annual and monthly cash flow projections included on the A1 Schedule (Table A7 - Budgeted Cash Flows and Supporting Table SA 30 – Budgeted Monthly Cash Flows) of the Municipal Budget and Reporting Regulations aligns with and gives effect to the municipality's Budget Funding Plan strategy and related seasonal trends (for example, higher water Eskom tariffs, lower...)?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.5	<b>Cost reflective tariffs</b> – has the municipality included its completed tariff tool (refer MFMA Circular no. 98 and item 5.2 of MFMA Budget Circular no. 122) as part of the municipality's annual tabled and adopted MTREF submissions with effect the tabling of the 2023/24 MTREF?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	31 March and 31 May of each year	31-May	Yes	N/A	N/A	N/A	N/A	N/A	N/A		
6.6	<b>Electricity and water as collection tools</b> – has the municipality, with effect from the tabling of the 2023/24 MTREF, demonstrated, through its by-laws and budget related policies that:																				
6.6.1	- the municipality issues a consolidated monthly bill to all consumers/property owners in terms of which all partial payments received are allocated in the following order of priority: firstly, to property rates, thereafter to water, wastewater, refuse removal and lastly to electricity?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Last day of the month	8th Working Day after month end	Yes	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required	Municipality are in the process to implement the app on Debt Monitoring Tool that will enable the municipality to report as required		
6.6.2	- the municipality disconnects electricity services and/or block the purchasing of pre-paid electricity of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.6.3	- the municipality is restricting and/or interrupting the supply of water of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end	Yes	The municipality are in the process of equipping the first 500 pre-paid water meters after successfully piloting pre-paid water meters	Please see Spent weekly report on the ordering of pre-paid water meters	Please see Spent weekly report on the ordering of pre-paid water meters	No, not as yet, municipality acquired 100 pre-paid water meters and are in the process of installing it.	Prepaid water meters are being installed after the municipal officials received training.	Prepaid water meters are being installed after the municipal officials received training.		
6.6.4	<b>Note: in terms of this condition the municipality must undertake such restriction/interruption of water together with the municipal engineers to ensure a minimum supply of waste water.</b>	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.6.4	- If the defaulting consumer/property owner is registered as an indigent consumer with the municipality, is the monthly supply of electricity and water to that consumer/property owner physically restricted to the monthly national basic free electricity- and water limits of 50 Kilowatt electricity and 6 Kilolitres water, respectively?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.6	<b>Supporting evidence:</b> The National Treasury and/ or provincial treasury's related budget assessment confirms the municipality's	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
6.7	<b>Maintain a minimum average quarterly collection of property rates and services charges –</b>																				
6.7.1	- Has the municipality achieved a minimum of 80 per cent average quarterly collection of property rates and service charges with effect from 01 April 2023 and 85 per cent average quarterly collection with effect from 01 April 2024 during any quarter demonstrated in the MFMA s.71 monthly and quarterly statement(s) and mSCOA data strings uploaded to the LGDRS?	Q	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At the end of each quarter	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
6.7.2	- If the response in 6.7.1 is "No" and the municipality is unable to achieve the minimum average quarterly collection as per paragraph 6.7.1, has the municipality demonstrated to the satisfaction of the National Treasury that –	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At the end of each quarter	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
6.7.2.1	<b>Note – although the norm and standard for collection (MFMA Circular No. 71) is a 95 per cent threshold, municipalities under the debt relief support will be exempted for the first two years from adhering to this norm.</b>	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At the end of each quarter	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
6.7.2.1	- the underperformance directly relates to Eskom supplied areas where the municipality does not have electricity as a collection tool and that the average quarterly collection of the municipality (excluding Eskom supplied areas) equals the required quarterly average collection set-out in paragraph 6.7.1;	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At the end of each quarter	8th Working Day after month end	Yes	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	
6.7.2.2	- the municipality for technical engineering reasons is unable to physically restrict and/or limit the supply of water in the Eskom supplied area(s)?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At the end of each quarter	8th Working Day after month end	Yes	Eskom does not provide access to these Network	Eskom does not provide access to these Network	Eskom does not provide access to these Network	Eskom does not provide access to these Network	Eskom does not provide access to these Network	Eskom does not provide access to these Network	Eskom does not provide access to these Network	
6.7.2.3	- the municipality before 01 February 2024 attempted to enter into a service delivery agreement with Eskom for purposes of municipal revenue collection in the Eskom supplied area(s) as envisaged in sections 76 to 78 of the Municipal Systems Act, 2000 and that such failed and the reasons for the failure?	Q	J SWARTZ : MM	jan.swartz@namakhoi.gov.za	0277188149	079 660 7614	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	At 31 May 2023	8th Working Day after month end	Yes	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	No contract in place to do restrictions in Eskom areas	
6.7.3	- The municipality has progressively installed smart pre-paid meters in the municipality supplied areas to improve its collection and only then, on an individual case-by-case basis, considered writing off the debt of its customers, within its normal credit control	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on 1 June 2023	8th Working Day after month end	Yes	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	
6.7.4	- Has the municipality adopted a policy to install any new electricity connection in the demarcated area with effect the 2023/24 MTREF with a smart pre-paid meter?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on 1 June 2023	8th Working Day after month end	Yes	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters	Municipality budgeted for pre-paid meters and are currently installing pre-paid meters		
6.7.5	- Has the municipality's 2023/24, 2024/25 and 2025/26 tabled and adopted capital budgets and MFMA section 71 statements reflected the approach set-out in 6.7.3 and 6.7.4?	M	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on 30 June 2023	8th Working Day after month end	Yes	Provision was made for pre-paid meters	Provision was made for pre-paid meters	Provision was made for pre-paid meters	Provision was made for pre-paid meters	Provision was made for pre-paid meters	Provision was made for pre-paid meters	Provision was made for pre-paid meters	
6.8	<b>Municipality's Completeness of the revenue base –</b>																				
6.8.1	- Has the municipality demonstrated through the National Treasury property rates reconciliation tool that the municipality's billing system perfectly aligns to its Council approved General Valuation Roll (GVR) and/ or any subsequent supplementary GVR compiled by it?	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on 30 June 2023	8th Working Day after month end	Yes	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	
6.8.2	- Has the municipality submitted its completed billing system, GVR and/ or interim GVR reconciliations required in terms of paragraph 6.8.1 to the National Treasury quarterly (refer MFMA Circulars no. 93, 98, 107 and 108) to the upload portal on	A	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	Commence on 30 June 2023	8th Working Day after month end	Yes	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	Property Reconciliation was done by National Treasury	
6.9	<b>Monitor and report on implementation –</b>																				
6.9.1	- MFMA section 71 reporting – has the municipal council and senior management team instituted processes to monitor and enforce accountability for the implementation of the municipality's funded budget and Budget Funding Plan where relevant?	M	J SWARTZ : MM	jan.swartz@namakhoi.gov.za	0277188149	079 660 7614	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	10 Working days after each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
6.9.2	- If progress is slow in terms of paragraph 6.8.3, is the active intervention evident from the narratives supporting the municipality's monthly MFMA section 71 reporting and recorded on the financial system as per the mSCOA data string?	M	J SWARTZ : MM	jan.swartz@namakhoi.gov.za	0277188149	079 660 7614	H CLOETE -CFO	heini.nc062@gmail.com	027 718 8126	079 211 0639	10 Working days after each month	8th Working Day after month end	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
6.9.3	- Municipalities with financial recovery plans (FRP) – if the municipality has a FRP as envisaged in the prevailing local government legislative framework, is the municipality reporting monthly its progress in implementing its FRP to the Provincial Executive?	M	(Only applicable in municipalities with an FRP)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6.9.4	- If the municipality that has an FRP, with effect from 01 April 2023, parallel to submitting its monthly FRP progress reports to the Provincial Executive, has the municipality also submitted such FRP progress reports to the National Treasury, Municipal Financial Recovery Service (MFRS) timely?	M	(Only applicable in municipalities with an FRP)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6.9.4	<b>Note – a municipality with a FRP may only benefit from the Municipal Debt Support programme if the FRP progress report was submitted to both the Provincial Executive and MFRS.</b>																				

