



**DATE: 26 MARCH 2024**

**VENUE: NAMA KHOI LOCAL MUNICIPALITY**

**TIME: 08:00**

**MINUTES**

Item	
1.	<p><b>Welcome and Introductions</b></p> <p>Councillor RF Adams opens the meeting with prayer.</p> <p>The Chairperson welcomes everyone attending the meeting</p>
2.	<p><b>Attendance register</b></p> <p>JE Van den Heever RF Adams KA Polori JG Hollenbach L Harvey</p>
3.	<p><b>Oversight on Draft Annual Report 2022/2023</b></p> <p>The Committee completes the checklist as provided by GOGHSTA and Circular 63 provided by National Treasury.</p> <p>The Committee has no reservations and is agreement that there is no outstanding information on the Annual Report 2022/2023.</p> <p>The Committee recommends that Council approves the Annual Report 2022/2023 as final document.</p> <p>Proposed: KA Polori Seconded: RF Adams</p>

4.	Closure The Chairperson gives a word of thanks to all Committee members and Administration for their inputs and attendance. Meeting adjourns.
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JE VAN DEN HEEVER  
CHAIRPERSON

# NAMA KHOI MUNICIPALITY



## OVERSIGHT REPORT 2022/2023

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## **1.Introduction**

To inform Council about the work of the Municipal Public Accounts Committee(MPAC) and to make recommendations to Council as required in terms of Section 129(1) of the Local Government: Municipal Finance Management Act,2003 (Act 56 Of 2003).

## **2.Purpose**

The purpose of MPAC is to submit an Oversight Report on the Annual Report 2022/2023 in terms of Section 129 of the MFMA.

MFMA Circular 11 states that "The MFMA now requires the municipality to report on all aspects of performance providing a true, honest and accurate account of the goals set by council and the success or otherwise in achieving these goals".

## **3. Municipal Public Accounts Committee (MPAC)**

Council is vested with the responsibility to oversee the performance of their respective municipality as required by the Constitution, the Municipal Finance Management Act (MFMA), and Municipal Systems Act. This oversight responsibility of the council is particularly important for the process of considering annual reports.

In terms of a Council resolution, an MPAC was established in terms of Section 79 of the Structures Act of 1998, which consists of the following members:

- Councillor JE Van den Heever - (Chairperson)
- Councillor RF Adams
- Councillor KA Polori

The role of MPAC is to serve as an oversight Committee and to review Nama Khoi Municipality's Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Annual Financial Statements and also when instructed by the Council to advise Council in respect of unauthorized, irregular or fruitless and wasteful expenditure in terms of Section 32(2) of the Municipal Financial Management Act (MFMA).

Oversight in the Municipality enables the Council to:

1. Gain the trust of the voters on good governance related to public resources
2. To improve service delivery and performance
3. To hold the executive and administration accountable for their stewardship on policy implementation and use of municipality funds
4. To enable councillors to evaluate the performance of the municipality against the set and agreed targets
5. To report on the performance of the municipality to their constitutions
6. To enhance the integrity of the municipality and thereby installing confidence by the local communities.

The main functions are:

- Review and analyse the Annual Report
- Receive and consider inputs on the Annual Report
- Prepare the Draft Oversight Report
- To undertake an investigation referred to it through a resolution of Council, in respect of Section 32(2) of the MFMA or any area within its Terms of Reference area of responsibility with a view to recommend to Council whether such expenditure is irrecoverable or not.

#### **4. Annual Report 2022/2023**

The Annual Report complies with the requirements of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) and with National Treasury (NT) guidelines for annual reports.

See attached checklist, Oversight Comments, and Minutes

#### 5. Annual Report 2022/2023 Consultation Process

DATE	ACTIVITY
31 January 2024	Draft Annual Report 2021/2022 tabled and referred to MPAC to perform oversight on Report
09 February 2024	Advertisement for inputs (last date for inputs 08 March 2024 at 15:45)
26 March 2024	First Oversight Meeting- Annual Report contents compared to checklist of COGHSTHA

#### 6. Conclusion

In terms of Section 129(1) of the Local Government: Municipal Finance Management Act, 2003(Act 56 of 2003) it is stipulated that the Council of a Municipality must consider the annual report of the municipality by no later than two months from the date on which the annual report was tabled in Council in terms of Section 127, adopt an oversight report containing the Council's comments on the annual report, which must include a statement whether the Council-

- (a) Has approved the annual report with or without reservations;
- (b) Has rejected the annual report; or
- (c) Has referred the annual report back for revision of those components that can be revised.

#### 7. Recommended Resolution to Council

MPAC recommends the following to the Council of Nama Khoi Municipality:

- That the Council, having fully considered the Oversight Report on the Annual Report 2022/2023 of the Municipality adopts the Oversight Report.
- That Council, having fully considered the Final Draft Annual Report 2022/2023, adopts the Annual Report 2022/2023 without any reservations.
- That the Oversight Report 2022/2023 be made public in accordance with Section 129(3) of the MFMA, 56 of 2003.
- That the Oversight Report on Annual Report 2022/2023 be submitted to the Provincial Legislature in accordance with Section 132(2) of the MFMA, 56 of 2003.

**8. Annexures**

Annexure A: Resolution of Council Meeting 31 January 2024

Annexure B: Advertisement

Annexure C: Questions and Comments

REVIEWED AND SIGNED BY MPAC CHAIRPERSON:

  
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(COUNCILOR JE VAN DEN HEEVER)

DATE: