

Monthly Monitoring and Reporting Plan																				Sep-23
Municipal Name		NC062 NAMA KHOI LOCAL MUNICIPALITY		Annual, Quarterly or Monthly	Responsible Official	Contact details			Alternate Official	Contact details			Reporting Dates			Does the assigned responsibility align to the municipality's approved delegation - if NO include a commitment by council to update the delegations within 1 month of application	Comment			
Conditions from MFMA Circular 124						Email	Office tel No	Cell number		Email	Office tel No	Cell number	Internal to the Municipal Manager and Council	Treasury and the relevant Provincial Treasury by no later than 10 working days after the end of each month						
6.3	Maintaining the Eskom and bulk water current account – (current account for the purpose of this exercise means the account for a single month's consumption):	No need to fill out grey cells																		
6.3.1	- Has the municipality paid its bulk water current account within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end		Yes					Payment was made; however the full account could not be service, it must also be noted that the municipality have a National Dispute with Sedibeng Water (now Central Vaal Water)	
6.3.2	- Has the municipality submitted the supporting evidence of the bulk water current account payment to the National Treasury, the Water Board and/or Water Trading Entity within 1 day of making any such payment (in PDF format) via the GoMuni Upload	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end		Yes						
6.3.3	- Does the amount of the bulk water current account payment as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of the Water Board and/or Water Trading Entity?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	Day after 8th Working Day after month end		Yes						
6.3.4	- Has the municipality paid its Eskom bulk current account within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	Day after 8th Working Day after month end		Yes						
6.3.1	- Has the municipality submitted the supporting evidence of the bulk Eskom current account payment to the National Treasury and Eskom within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal https://uploadportal.treasury.gov.za?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	8th Working Day after month end		Yes						
6.3.4	- Does the amount as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of Eskom?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	The first of each month	Day after 8th Working Day after month end		Yes						
6.4	Compliance with a funded MTREF –																			
6.4.1	- Has the municipality tabled and adopted a funded 2023/24 MTREF aligning to the National Treasury's Budget Funding Guidelines -	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes					N/A	
6.4.1	- Has the municipality budgeted for any operating surplus on the A1 Schedule (Table A4 – Budgeted Financial Performance) of the Municipal Budget-and Reporting Regulations?	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes						
6.4.1	- Has the municipality made adequate provision for debt impairment (<i>considering the actual collection of revenue and property rates during the 12 months immediately preceding the tabling of the budget</i>) on the A1 Schedule (Table A4 - Budgeted Financial Performance) of the Municipal Budget-and Reporting Regulations?	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes						
6.4.1	<i>Note - For example, if the municipality during the preceding 12 months only managed to collect 60 per cent of its revenue (also property rates), the provision for debt impairment aligning with the historic collection trend should align to 40 per cent of the 2023/24 MTREF revenue projections (also property rates). If the municipality merely used the debt impairment to 'balance' the budget and there is no real alignment between the provision for such with the actual collection of revenue, the Provincial Treasury must respond to this item as: "No".</i>	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes						
6.4.1	- Has the municipality made adequate provision for depreciation and asset impairment (<i>considering its asset register and physical state of assets</i>) on the A1 Schedule (Table A4 - Budgeted Financial Performance) of the Municipal Budget-and Reporting Regulations?	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes						
6.4.2	<i>Note - If the municipality merely used the depreciation and asset impairment to 'balance' the budget and there is no real alignment between the provision for such with the state of assets/asset register, the Provincial Treasury must respond to this item as: "No".</i>	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes					N/A	
6.4.2	- If the municipality's MTREF is not funded, has it tabled and adopted a credible Budget Funding Plan as part of the MTREF budget (refer item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 May and 28 February of each Year	31-May		Yes						
6.4.2	- Does the municipality's annual and monthly cashflow projections included on the A1 Schedule (Table A7 - Budgeted Cash Flows and Supporting Table SA 30 – Budgeted Monthly Cash Flows) of the Municipal Budget and Reporting Regulations aligns with and gives effect to the municipality's Budget Funding Plan strategy and related seasonal trends (For example higher winter Eskom costs reflective tariffs – has the municipality included its completed tariff tool (refer MFMA Circular no. 98 and item 5.2 of MFMA Budget Circular no. 122) as part of the municipality's annual tabled and adopted MTREF submissions with effect the tabling of the 2023/24 MTREF?	A	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	31 March and 31 May of each Year	31-May		Yes						
6.6	Electricity and water as collection tools – has the municipality, with effect from the tabling of the 2023/24 MTREF, demonstrated, through its by-laws and budget related policies that:																			
6.6.1	- the municipality issues a consolidated monthly bill to all consumers/property owners in terms of which all partial payments received are allocated in the following order of priority: firstly, to property rates, thereafter to water, wastewater, refuse removal and lastly to electricity?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	Last day of the month	8th Working Day after month end		Yes					The municipality are in the process of acquiring the first 100 pre-paid water meters after successfully piloting pre-paid water meters	
6.6.2	- the municipality disconnects electricity services and/or block the purchasing of pre-paid electricity of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end		Yes						
6.6.3	- the municipality is restricting and/or interrupting the supply of water of any defaulting consumer/ property owner unless the defaulter already registered as an indigent consumer with the municipality?	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end		Yes						
6.6.4	<i>Note: In terms of this condition the municipality must undertake such restriction/ interruption of water together with the municipal engineer(s) to ensure a minimum supply of waste water.</i>	M	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO	heinri.nc062@gmail.com	027 718 8126	079 211 0639	Commence on the 15th of each month	8th Working Day after month end		Yes						
6.6	Supporting evidence : The National Treasury and/or provincial treasury's related budget assessment confirms the municipality's																			
6.7	Maintain a minimum average quarterly collection of property rates and services charges –																			
6.7.1	- Has the municipality achieved a minimum of 80 per cent average quarterly collection of property rates and service charges with effect from																			

6.10'	<i>Provincial Treasury Note - Provincial Treasury certification of municipal compliance – in terms of section 5 and 74 of the MFMA, with effect from 01 April 2023, a delegated municipality may not benefit from Municipal Debt Relief, unless:</i>														
6.10.1	- has the relevant Provincial Treasury monthly monitored the municipality's compliance in terms of these conditions?														
6.10.2	- has the relevant Head of the relevant Provincial Treasury monthly certified the municipality's compliance to these conditions, to the National Treasury's satisfaction as envisaged in the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.5 of MFMA Circular no. 124)?														
6.10.3	- has the Provincial Treasury failed to rectify any provincial treasury non-compliance with any of the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.6 of MFMA Circular no. 124) within one month of the non-compliance occurring?														
6.11	<i>Note - if the PT failed to address its failure such non-compliance will be considered as non-compliance by the municipality in terms of paragraph 6.1.1.</i>														
6.11	Limitation on municipality borrowing powers - has the municipality borrowed since its initial or any subsequent benefit in terms of this municipal debt support programme? <i>Note - there is a prohibition on municipal borrowing for three consecutive municipal financial years from the date of the municipality's initial or any subsequent benefit in terms of this municipal debt support programme.</i>	M	J SWARTZ : MM - jan.swartz@namakhoi.g ov.za	027 718 8149	079 660 7614	H CLOETE :CFO heinri.nc062@gmail. com	027 718 8126 079 211 0639	End of each month	8th Working Day after month end	Yes	Loan was applied for before the Circular 124 application				
6.12	For the duration of the Municipal Debt Relief (to ensure proper management of resources):														
6.12.1	- has the municipality apportioned and ring-fenced in a sub-account to its primary bank account – (a) all electricity, water and sanitation revenue the municipality collects in any month; and (b) the component of the Local Government Equitable Share (LGES) the municipality earmarked to provide free basic electricity, water and sanitation?	M	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126 079 211 0639	H CLOETE :CFO heinri.nc062@gmail. com	027 718 8126 079 211 0639	End of each month	8th Working Day after month end	Yes	Municipality will be transitioning to Promun 3 where the sub accounts will be discussed to be opened as requested, this process starts on the 23rd of October 2023					
6.12.2	- has the municipality during the month first applied the revenue in the sub-account (required per paragraph 6.11.1) to pay its current Eskom account and then secondly its bulk water current account before it applied the revenue in the sub-account for any other purpose?	M	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126 079 211 0639	H CLOETE :CFO heinri.nc062@gmail. com	027 718 8126 079 211 0639	Probably once a year for the next 3 years	8th Working Day after month end	No	Municipality will be transitioning to Promun 3 where the sub accounts will be discussed to be opened as requested, this process starts on the 23rd of October 2023					
	<i>Note: A request will be made to the Minister of Finance immediately succeeding the application to exempt municipalities formally from MFMA s.8(3) to facilitate this condition.</i>														
	Supporting evidence : Has the municipality submitted a copy of the monthly bank statement of its ring-fenced bank account to the National Treasury and provincial treasury aligning to its MFMA s.71 statement collected revenue.	M									8th Working Day after month end		No	Accounts not ring fenced as yet	
6.13	Accounting Treatment - has the municipality fully accounted for and correctly reported on the write-off of its Eskom arrear debt (debt existing as on 31 March 2023) as per any written instruction of the National Treasury: Office of the Accountant General issued for Municipal Debt Relief to date?	M	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126 079 211 0639	H CLOETE :CFO heinri.nc062@gmail. com	027 718 8126 079 211 0639	Probably once a year for the next 3 years	8th Working Day after month end	Yes						
6.14	'NERSA License - has the municipality during the month failed to comply with any condition if the Municipal Debt Relief?	M	J SWARTZ : MM - jan.swartz@namakhoi.g ov.za	027 718 8149	079 660 7614	H CLOETE :CFO heinri.nc062@gmail. com	027 718 8126 079 211 0639	Only applicable when the Municipality is not complying with the conditions as set out with the approval of the.	8th Working Day after month end	Yes	Municipality did report on and has explanations where it missed				
Additional Required Information to Reduce losses															
1. Syntell Revenue Enhancement Programme	Improving credit control and adhering to the TID roll-over	M	H CLOETE heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126	079 211 0639	Monthly	10th Working day after month end, Progress Report on implementation of Project	Yes	Progress Reports can be submitted on request			
2. BB Energy Cost of Supply Study	Submission of the required NERSA and all applicable Cost of Supply Studies	M	H CLOETE heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126	079 211 0639	Monthly	10th Working day after month end, Progress Report on implementation of Project	Yes	Progress Reports can be submitted on request			
3. DBSA/Jika Reduction of Non-Revenue Water	Reducing losses of non-revenue water and replacement faulty meters	M	H CLOETE heinri.nc062@gmail.com	027 718 8126	079 211 0639	H CLOETE :CFO heinri.nc062@gmail.com	027 718 8126	079 211 0639	Monthly	10th Working day after month end, Progress Report on implementation of Project	Yes	Progress Reports can be submitted on request			

Signed By :

CFO

Speaker

Municipal Manager

Members of Executive Committee

Mayor