



NAMA KHOI MUNICIPALITY

OKIEP ROCKY RIDGE SEWER RETICULATION

PROJECT REF NO.: BOD/NC062/23/2022-2023

Tender Amount:

Tenderer:

Completion Period:Wks

MAY 2023

CLIENT



NAMA KHOI MUNICIPALITY
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Private Bag X22
SPRINGBOK, 8240
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ENGINEER



RIBICON CONSULTING GROUP PTY LTD
Contact person: Mr G Rhodes
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NAMA KHOI MUNICIPALITY
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PROJECT REF NO.: BOD/NC062/23/2022-2023

PART T1 : TENDERING PROCEDURES

- T1.1 Tender Notice and Invitation to Tender**
- T1.2 Tender Data**



NAMA KHOI MUNICIPALITY
OKIEP ROCKY RIDGE SEWER RETICULATION
PROJECT REF NO.: BOD/NC062/23/2022-2023

T1.1 : TENDER NOTICE AND INVITATION TO TENDER

NAMA KHOI MUNICIPALITY

BID NO: BOD/NC062/23/2022-2023

OKIEP ROCKY RIDGE SEWER RETICULATION

Tender Notice and Invitation to Tender

NAMA KHOI MUNICIPALITY invites tenders for Tender No. **BID NO: BOD/NC062/23/2022-2023**

The contract comprises of the following:

- Construct waterborne sewer reticulation in Rocky Ridge, Okiep.
- Proposed sewer reticulation network connects to existing network

It is estimated that tenderers should have a CIDB contractor grading designation of **6 CE** or higher.

Tender documents and specifications are available from the Municipal website (www.namakhoi.gov.za) or the etender portal (www.etenders.gov.za) for free or at the Supply Chain Management Unit (Ms Ruzan Jacobs 027 -7188116) at the Head Office – Springbok Nama Khoi Municipality) at an amount of **R 578.75** in cash or electronic transfer per document. This amount is non-refundable.

A compulsory clarification meeting will be held on **10 May 2023**, starting at 10h00 am at the municipal offices (Service Point) in Okiep

The closing time for receipt of tenders is **Friday, 19 May 2023 at 10H00**. Bid documents must be deposited in the bid box situated at the municipal offices, 4 Namakwa Street, Springbok. No late bid submission will be considered.

Queries relating to technical issues arising from this document may be addressed to Mr. C Bonn of Nama Khoi Municipality, Tel No. 027 718 8100, email christo.bonn@namakhoi.gov.za.

Bids will be evaluated in accordance with the applicable Preferential Point Scoring System as set out in the Councils Supply Chain Management Policy. The following forms: MBD 4, MBD 5, MBD 6.1, MBD 6.2, MBD 8, MBD 9, and SCM 1 must be completed and submitted with the bid.

Please Note: Ribicon Consulting Group (Pty) Ltd is Appointed to render Professional Services

The Municipality reserves the right not to award the tender to the only or the lowest Tenderer. Tenders may only be submitted on the tender documentation that has been issued.

No tender offer will be considered from the following tenderers:

- a) If the Tenderers do not comply to the CIDB-Grading Conditions.
- b) Persons who were convicted for fraud or corruption during the past five years.
- c) Who willfully neglected, reneged on or failed to comply with a government contract during the past five years.
- d) Tenderers who cannot submit a valid Tax Clearance Certificate or SARS PIN.
- e) Tenderers who cannot submit an original/certified valid B-BBEE certificate or exemption certificate (EMEs).
- f) Tenderers who is not registered or accredited as a Contractor or an contractor according to the Central Contractor Database (CSD).
- g) If proof cannot be provided that a performance guarantee can be submitted on the award of the contract.



EXPANDED PUBLIC WORKS PROGRAMME

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Nama Khoi Municipality Supply Chain Management Policy will apply;
- The Nama Khoi Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids submitted must be fixed and firm for the period of the contract
- Bids must only be submitted on the documentation provided by the Nama Khoi Municipality; (original Bid documents)
- Bidders must be registered on the National Central Supplier Database (CSD) official website – www.csd.gov.za
- CSD Report reflecting Tax Compliant Status must, must accompany the bid document
- Certified copy of the latest Municipal Account on the address of the business and directors must be submitted with the bid document;
- NB. Bidders may not be in arrears for more than three months with Municipal rates and service charges;
- Certified copies of Identity Documents (ID's) of all shareholders/owner(s)/partners of bidding companies must be submitted with the bid document;
- Certified copies of Company Registration documents (CK 1) must be submitted with the bid document
- Service providers/contractors must submit a certified copy of their BBBEE certificates from an accredited BEE Verification agency with their tender submission or a Sworn Affidavit. Failure to submit a BBBEE certificate or Original Sworn Affidavit will lead to forfeiture (loss) of the preference points. Bidder/s will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the BBBEE status level of contribution or is a non-compliant contributor. Such a bidder will score 0.
- Failure to comply with these conditions will result in immediate disqualification of your bid.



MR. J. SWARTZ
MUNICIPAL MANAGER
NAMA KHOI MUNICIPALITY
4 NAMAKWA STREET
SPRINGBOK, 8240
Tel.: 027 718 8100

NAMA KHOI MUNICIPALITY

OKIEP ROCKY RIDGE SEWER RETICULATION

PROJECT REF NO.: BOD/NC062/23/2022-2023

T1.2 : TENDER DATA

The Conditions of Tender are the Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement (refer: www.cidb.co.za) and included as Appendix A in this document.

The Standard Conditions of Tender make several references to the Tender Data. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

Clause	Wording
F.1.1	The employer is NAMA KHOI MUNICIPALITY
F.1.2	<p>The tender documents issued by the employer comprise:</p> <p>PART T1 : TENDERING PROCEDURES</p> <p>T1.1: Tender Notice and Invitation to Tender</p> <p>T1.2: Tender Data</p> <p>PART T2 : RETURNABLE DOCUMENTS</p> <p>T2.1: List of Returnable Documents</p> <p>T2.2: Returnable Schedules</p> <p>PART C1: AGREEMENTS AND CONTRACT DATA</p> <p>C1.1: Form of Offer and Acceptance</p> <p>C1.2: Contract Data (Part 1 and 2)</p> <p>C1.3: Performance Guarantee</p> <p>C1.4: Occupational Health and Safety Agreement</p> <p>PART C2 : PRICING DATA</p> <p>C2.1: Pricing Instructions</p> <p>C2.2: Bills of Quantities</p> <p>C2.3: Daywork Schedule</p> <p>PART C3 : SCOPE OF WORK</p> <p>C3 Scope of Work</p> <p>C3.1 Description of the Works</p> <p>C3.2 Engineering</p> <p>C3.3 Procurement</p> <p>C3.4 Construction</p> <p>C3.5 Management</p> <p>C3.6 Annexes</p>

Clause	Wording																				
F.1.4	<p>The Employer's agent is:</p> <p>Name: Ribicon Consulting Group Pty Ltd</p> <p>Address: 7 Koperberg Street, Springbok, 8240</p> <p>Tel: +27 (0)27-718 2233 Fax: +27 (0)27-718 2234</p> <p>E-mail: info@ribicon.com</p>																				
F.2.1.1.1	<p>In order to be considered for a contract in terms of this tender, tenderers must achieve the minimum score for quality as stated below.</p> <p>The description of the quality criteria and the maximum possible score for each is shown in the table below. The score achieved for quality will be the sum of the scores achieved for the individual criteria.</p> <table border="1" data-bbox="371 640 1481 949"> <thead> <tr> <th>Description of quality criteria</th> <th>Maximum possible score</th> </tr> </thead> <tbody> <tr> <td>Track record of bidder on similar (water or sewer, both reticulation and bulk) construction projects</td> <td>35</td> </tr> <tr> <td>Demonstrated experience of key personnel</td> <td>30</td> </tr> <tr> <td>Description of Plant & Equipment</td> <td>20</td> </tr> <tr> <td>Bank Rating</td> <td>15</td> </tr> </tbody> </table> <p>The minimum score for quality is 75 out of a maximum possible score of 100. Tenderers that fail to achieve the minimum score for quality will NOT be eligible for evaluation and their tender offer will be rejected.</p> <p>Where the entity tendering is a Joint Venture the tender must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture (appended to Schedule 3, Part T2.2: Returnable Schedules).</p>	Description of quality criteria	Maximum possible score	Track record of bidder on similar (water or sewer, both reticulation and bulk) construction projects	35	Demonstrated experience of key personnel	30	Description of Plant & Equipment	20	Bank Rating	15										
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Add 5.1/ 5.2 to T2.1 Tender Data	<p>Schedule of Labour Content</p> <p>The minimum Labour Content for this Project shall be 11%, calculated as the amount spent on labour wage divided by the total value of the project. The minimum job creation targets on the project shall be as follow:</p> <table border="1" data-bbox="355 1749 1193 1912"> <thead> <tr> <th>Criteria</th> <th>Total</th> <th>Women</th> <th>Youth</th> <th>Disabled</th> </tr> </thead> <tbody> <tr> <td>Work Opportunities</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Person Days</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Training Days</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Criteria	Total	Women	Youth	Disabled	Work Opportunities					Person Days					Training Days				
Criteria	Total	Women	Youth	Disabled																	
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F.2.1.1.2	Only those tenderers who are registered with the CIDB, in a contractor grading designation equal																				

Clause	Wording
	<p>to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for 6 CE or higher class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint Ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 6 CE class of construction work; 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a CE class of construction work or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations. <p>Notwithstanding the above, tenderers who are capable of being so registered prior to the evaluation of submissions may be evaluated at the sole discretion of the Employer.</p>
F.2.7	A compulsory clarification meeting will be held on 10 May 2023, starting at 10h00 am at the Municipal Service Point in Okiep.
F.2.12	No alternative offers will be considered.
F.2.13.5 F.2.15.1	<p>The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are:</p> <p>Location of tender box: Nama Khoi Municipality</p> <p>Physical address: 4 Namakwa Street Springbok, 8240</p>
	<p>Postal address: Private Bag X22, Springbok, 8240</p> <p>Identification details: PROJECT REF. BID NO: BOD/NC062/23/2022-2023: OKIEP ROCKY RIDGE SEWER RETICULATION</p>
F.2.13 / F.3.5	A two-envelope procedure will not be followed.
F.2.15	The closing time for submission of tender offers is: 10H00am on 19 May 2023.
F.2.15	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted
F.2.16	The tender offer validity period is 90 days.
1.2.5	<p>Registration on Accredited Supplier Database</p> <p>It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.</p> <p>In order to comply with Section 76(4) (C) of Public Finance Management Act and to ensure competitive process, Nama Khoi Municipality invites all suitable and interested prospective suppliers and service providers to apply for registration on the Central Supplier Database (CSD).</p> <p>The Municipality will not award tenders to prospective suppliers who are not registered on the Central Supplier Database (CSD)</p>
F.2.23 1.2.7.1	<p>The tenderer is required to submit the following certificates with his tender:</p> <p>Tax Clearance Certificate</p>

Clause	Wording
<p>a)</p> <p>b)</p> <p>c)</p>	<p>A valid Tax Clearance Certificate or Unique pin provided by SARS must accompany the bid documents. If the South African Revenue Services (SARS) cannot provide a valid original Tax Clearance Certificate; the bidder must submit a letter from SARS on an original SARS letterhead that their tax matters are in order.</p> <p>In the case of a Consortium/Joint Venture every member must submit a separate Tax Clearance Certificate or Unique Pin provided by SARS with the bid documents</p> <p>If a bid is not supported by a valid original Tax Clearance Certificate, either as an attachment to the bid documents or on record in the case of suppliers registered on the Supplier Database of the Municipality, the Municipality reserves the right to obtain such document after the closing date to verify that the bidder's tax matters are in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.</p> <p>The tenderer shall submit with this bid proof of registration with the Unemployment Insurance Fund (UIF)</p> <p>A Workman's Compensation Registration Certification should accompany the bid or proof of payment of contributions made in terms of the Compensation for Occupational Injuries and Diseases Act (COIDA)</p>
<p>F.3.2</p>	<p>Issue addenda</p> <p><i>Add the following to F.3.2:</i></p> <p>Notwithstanding any requests for confirmation of receipt of Addenda issued, the tenderer shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile, or registered post.</p>
<p>F.3.4</p>	<p>The time and location for opening of the tender offers are:</p> <p>Time 10H05 on 19 May 2023</p> <p>Location: Nama Khoi Municipality</p> <p>The tender opening will be public. A register of tenderers will be send to all parties.</p>
<p>F.3.11</p>	<p>The procedure for the evaluation for responsive tenders is Method 4.</p> <ol style="list-style-type: none"> 1) 90 where the financial value inclusive of VAT of all responsive tenders received have a value in excess of R 50 000 000; or 2) 80 where the financial value inclusive of VAT of one or more responsive tender offers equals or is less then R 50 000 000. 3) The value of this bid is estimated to be less than R 50 000 000 (all applicable taxes included) and therefore 80/20 system shall be applicable. 4) Preference points for this bid shall be awarded to: <ol style="list-style-type: none"> (a) Price; (b) B-BBEE Status Level of Contributor and (c) Specific Goals to Promote Economic Development (Locality)
	<p>Points awarded for Price</p> <p>The 80/20 Preference Point System</p> <p>A maximum of 80 points is allocated for price on the following basis:</p> $P_s = 80 \left(1 - \frac{Pr - P_{\min}}{P_{\min}} \right)$ <p style="text-align: center;">80/20</p>

Clause	Wording																																															
	<p>Where:</p> <p>Ps = Points scored for comparative price of bid under consideration</p> <p>Pt = Comparative price of bid under consideration</p> <p>Pmin = Comparative price of lowest acceptable bid</p> <p>Tenderer's bid price will also be evaluated for commercial risk where applicable</p>																																															
	<p>POINTS AWARDED FOR SPECIFIC GOALS TO PROMOTE ECONOMIC DEVELOPMENT</p> <p>In terms of the Preferential Procurement Policy of Nama Khoi Municipality, preference points must be awarded to a bidder for specific goals to promote economic development in accordance with the tables below:</p> <p style="text-align: center;">Points for B-BBEE scorecard will be allocated as follows:</p> <table border="1" data-bbox="357 748 1433 1344"> <thead> <tr> <th data-bbox="357 748 679 842">B-BBEE Status Level of Contributor</th> <th data-bbox="679 748 1062 842">Number of points for Preference [80 / 20]</th> <th data-bbox="1062 748 1433 842">Number of points for Preference [90/10]</th> </tr> </thead> <tbody> <tr><td data-bbox="357 842 679 891">1</td><td data-bbox="679 842 1062 891">10</td><td data-bbox="1062 842 1433 891">5</td></tr> <tr><td data-bbox="357 891 679 940">2</td><td data-bbox="679 891 1062 940">8</td><td data-bbox="1062 891 1433 940">4</td></tr> <tr><td data-bbox="357 940 679 990">3</td><td data-bbox="679 940 1062 990">6</td><td data-bbox="1062 940 1433 990">3</td></tr> <tr><td data-bbox="357 990 679 1039">4</td><td data-bbox="679 990 1062 1039">4</td><td data-bbox="1062 990 1433 1039">2</td></tr> <tr><td data-bbox="357 1039 679 1088">5</td><td data-bbox="679 1039 1062 1088">2</td><td data-bbox="1062 1039 1433 1088">1</td></tr> <tr><td data-bbox="357 1088 679 1137">6</td><td data-bbox="679 1088 1062 1137">2</td><td data-bbox="1062 1088 1433 1137">1</td></tr> <tr><td data-bbox="357 1137 679 1187">7</td><td data-bbox="679 1137 1062 1187">2</td><td data-bbox="1062 1137 1433 1187">1</td></tr> <tr><td data-bbox="357 1187 679 1236">8</td><td data-bbox="679 1187 1062 1236">2</td><td data-bbox="1062 1187 1433 1236">1</td></tr> <tr><td data-bbox="357 1236 679 1344">Non-compliant Contributor</td><td data-bbox="679 1236 1062 1344">0</td><td data-bbox="1062 1236 1433 1344">0</td></tr> </tbody> </table> <p style="text-align: center;">Points for Locality will be allocated as follows:</p> <table border="1" data-bbox="357 1451 1442 1886"> <thead> <tr> <th data-bbox="357 1451 986 1621" rowspan="2">Local area of supplier</th> <th colspan="2" data-bbox="986 1451 1442 1563">Number of Points for Preference</th> </tr> <tr> <th data-bbox="986 1563 1214 1621">80/20</th> <th data-bbox="1214 1563 1442 1621">90/10</th> </tr> </thead> <tbody> <tr><td data-bbox="357 1621 986 1675">Within the boundaries of the Nama Khoi Municipality</td><td data-bbox="986 1621 1214 1675">10</td><td data-bbox="1214 1621 1442 1675">5</td></tr> <tr><td data-bbox="357 1675 986 1769">Within the boundaries of Namakwa District Municipality</td><td data-bbox="986 1675 1214 1769">6</td><td data-bbox="1214 1675 1442 1769">3</td></tr> <tr><td data-bbox="357 1769 986 1823">Within the boundaries of the Northern Cape</td><td data-bbox="986 1769 1214 1823">4</td><td data-bbox="1214 1769 1442 1823">2</td></tr> <tr><td data-bbox="357 1823 986 1886">Outside of the boundaries of the Northern Cape</td><td data-bbox="986 1823 1214 1886">0</td><td data-bbox="1214 1823 1442 1886">0</td></tr> </tbody> </table>	B-BBEE Status Level of Contributor	Number of points for Preference [80 / 20]	Number of points for Preference [90/10]	1	10	5	2	8	4	3	6	3	4	4	2	5	2	1	6	2	1	7	2	1	8	2	1	Non-compliant Contributor	0	0	Local area of supplier	Number of Points for Preference		80/20	90/10	Within the boundaries of the Nama Khoi Municipality	10	5	Within the boundaries of Namakwa District Municipality	6	3	Within the boundaries of the Northern Cape	4	2	Outside of the boundaries of the Northern Cape	0	0
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Clause	Wording
F.3.13.1	<p>Tender offers will only be accepted if:</p> <ul style="list-style-type: none"> a) the offer section of the “Form of Offer and Acceptance” (Part C1.1) is fully completed and signed; b) the tenderer submitted with the tender offer an original valid Tax Clearance Certificate issued by the South African Revenue Services; c) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation; d) the tenderer is not in arrears for more than 3 months with municipal rates and taxes and municipal service charges; e) the tenderer or any of its directors is not listed in the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; and f) the tenderer has not: <ul style="list-style-type: none"> i) abused the Employer’s Supply Chain Management System; or ii) failed to perform on any previous contract and has been given a written notice to this effect; and g) has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer’s ability to perform the contract in the best interests of the employer or potentially comprise the tender process.
F.3.18	The number of paper copies of the signed contract to be provided by the Employer is one (1).