



TENDER NO: RFI/NC062/01/2022-2023

NAMA KHOI MUNICIPALITY

NOTICE AND INVITATION TO SUBMIT DEVELOPMENT PROPOSALS FOR MUNICIPAL PROPERTIES

IMPORTANT NOTES TO BIDDERS:

- a) Tenders must be properly received and deposit in the tender box on or before the closing date and before the closing time at tender submission office, situated at the entrance to the Head office of Nama Khoi Municipality, 4 Namaqua Street, Springbok, 8240.
- b) No late bids will be accepted under any circumstances.
- c) Tender offers must be submitted in a sealed envelope clearly reflecting the tender number and description as indicated above,
- d) Only original tenders will be accepted.
- e) Do not dismember this bid document rather attached schedules and supporting documentation.
- f) Bid documents of other bidders are not available to other bidders which may prejudice them in commercial competition.

| To be completed by Bidder | | | |
|----------------------------------|--|--|--|
| Entity name: | | Address | |
| Registration Number: | | | |
| Telephone: | | Delivery Period | |
| Fax: | | CSD Registration number | |
| Email: | | Representative appointed by resolution: | |

Starting Date: 22 March 2023

Closing Date: 24 April 2023

Closing Time: 10:00

Contact the SCM Unit on advice on completing the bid documentation

Snr Accountant SCM Me Ruzan Jacobs – (027) 718 8116

Technical specification enquiries:

Mr R Hartley (027) 718-8162

SCM Officials in attendance at the opening of the Bids

| | Name | Signature |
|-----------|-------------|------------------|
| 1. | | |
| 2. | | |
| | | |

NOTICE AND INVITATION TO SUBMIT DEVELOPMENT PROPOSALS FOR MUNICIPAL PROPERTIES

AANVRAAG: ONTWIKKELINGSVOORSTELLE T.O.V. MUNISIPALE

Voornemende ontwikkelaars en belangstellendes word hiermee uitgenooi om Ontwikkelingsvoorstelle in te dien vir die volgende Munisipale eiendomme in die Nama-khoi regsgebied

EIENDOMME / REQUEST: DEVELOPMENT PROPOSALS FOR MUNICIPAL PROPERTIES

Prospective developers and interested parties are hereby invited to submit Development Proposals for the following municipal properties within the Nama-Khoi Municipal area

Munisipale Eiendomme / Municipal Properties:

DORP / TOWN: SPRINGBOK

| Farm | Naam / Name | Grootte / Size | Moontlike geleenthede / Possible opportunities |
|--------------|-------------|--|--|
| Karehout 221 | Eendoring | 250 gemerkte blokke 90 ongemerkte blokke 250 marked blocks 90 unmarked blocks | Graniet myn ontwikkeling / Development of Granite mining Verkoop van granite blokke / Sale of granite blocks |

DORP / TOWN: SPRINGBOK / CAROLUSBERG

| Farm | Naam / Name | Grootte / Size | Moontlike geleenthede / Possible opportunities |
|--------|---------------|----------------|---|
| 23/132 | Melkboschkuil | ± 155.76 Ha | Dorps ontwikkeling – onderverdelings , grootmaat en interne dienste, strate, openbare ruimtes, publieke geriewe, ens / Township development - subdivisions, bulk and internal,roads, open spaces, public amenities etc. |

DORP / TOWN: KOMAGGAS

| Farm | Naam / Name | Grootte / Size | Moontlike geleenthede / Possible opportunities |
|-------------|------------------------|-----------------------|--|
| 5 / 200 | Komaggas / Buffelsbank | 9,68 Ha | Buffelsbank Verwerking van diamant myn uitskot hope. Buffelsbank Tailings of old diamond mines |



BELANGRIKE INLIGTING

- 'n Twee fase bod proses sal gevolg word en word van voornemende ontwikkelaars verwag om 'n omvattende voorlegging aan die munisipaliteit te doen wat die volgende behoort in te sluit:
 - Voorgestelde doel van aanwending van grond
 - Argitektoniese voorstel van ontwikkeling met geprojekteerde kostes (Erf 23 / 132)
 - Aansoekers vir Plaas (5 / 200 en 23 / 132) moet aandui hoe plaaslike klein myners bemagtig sal word.
 - Aantal werksgeleenthede wat geskep gaan word /
 - Bemagtigings en ekonomiese inisiatiewe / sosiale bydrae /
 - Die tydperk van huurneming
 - Voorstelle moet belyn wees met doelwitte van die Raad

In die eerste fase van die bod proses soek die munisipaliteit slegs na tegniese voorstelle oor die ontwikkeling van die munisipale eiendom.

In die tweede fase sal finale tegniese voorstelle en tender pryse na gekyk word.

Let Wel: Die goedgekeurde Munisipale Voorkeur Aankope Beleid sal gevolg word met die toekenning van tenders van voornemende ontwikkelaars en belangstellendes.

Nadere besonderhede is verkrygbaar by Me. Hazelene Fielding, tel. nr 027 7188122, of by die kantoor van die Departement Gemeenskapsdienste (Springbok kantoor) gedurende normale kantoorure (08:00 tot 13:00 en 14:00 tot 17:00).

Ontwikkelingsvoorstelle moet in die tenderbus geplaas word en besware teen die voornemende verhuring, indien enige, moet skriftelik by die Munisipale Bestuurder ingedien word voor of op Maandag, 24 April 2023.

Sluitingsdatum vir voorstelle : 24 April 2023 voor 10H00



IMPORTANT INFORMATION

A two-phase bid process will be followed and prospective developers are expected to provide a comprehensive presentation that should include the following:

- Proposed purpose of land use
- Architectural Proposal of development with projected costs (Erf 23 /132)
- Applications for farm (5 / 200 and 23 / 132) must indicate how local small miners would be empowered
- Empowerment and economic initiatives / social contribution
- Number of jobs that will be created
- The period of rental
- Suggestions must be aligned with the goals of the Council.

In the first stage of the bidding process the municipality only seeks for technical proposals on the development of the municipal properties.

In the second stage final technical proposals and priced bids shall be invited.

Please Note: The Municipal approved Preferential Procurement Policy will be used for the adjudication of tenders of prospective developers and interested parties.

Further details can be obtained from Ms. Hazelene Fielding, tel. 027 7188122 or at the office of the Department of Community Services (Springbok office) during normal office hours (08:00 to 12:30 and 14:00 to 17:00).

Development proposals must be placed in the tender box and objections to the prospective lease, if any, must be submitted in writing to the Municipal Manager on or before Monday, 24 April 2023.

Closing date for Proposals: 24 April 2023 before 10H00



RETURNABLE DOCUMENTS AND SCHEDULES

(1) DECLARATION OF INTEREST (MBD 4)

1.1 No bid will be accepted from persons in the service of the state*.

1.2 Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

1.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1.1 Full Name of enterprise:

4.1.2 Physical address of local office:

4.1.3 Identity Number if sole proprietor:.....

4.1.4 Company Registration Number:.....

4.1.5 Tax Reference Number:

4.1.6 VAT Registration Number, if any:.....

1.4 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

1.5 Are you presently in the service of the state **YES / NO** *

If so, furnish particulars.

1.6 Have you been in the service of the state for the past twelve months? **YES / NO**

If so, furnish particulars.

* MSCM Regulations: "in the service of the state" means to be -
(a) a member of -
 (i) any municipal council;
 (ii) any provincial legislature; or
 (iii) the national Assembly or the national Council of provinces;
(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

1.7 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If so, furnish particulars.

1.8 Are you, aware of any relationship (family, friend, other)between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If so, furnish particulars.

1.9 Are any of the entity directors, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If so, furnish particulars.

1.10 Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If so, furnish particulars.

1.11 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this entity have any interest in any other related companies or business whether or not they are bidding for this contract . **YES / NO**

If so, furnish particulars.

The bidder hereby certifies that the information set out in this schedule and/or attached thereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or (in the event that the bidder is successful) the cancellation of the contract.

PRINT FULL NAME : _____

SIGNATURE : _____

DATE : _____

(2) DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

2.1 This declaration is used by Nama Khoi Municipality in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

2.2 The bid of any bidder may be rejected if that bidder, or any of its directors have:

- (a) abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
- (b) been convicted for fraud or corruption during the past five years;
- (c) willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
- (d) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

3 Where the entity tendering is a partnership/consortium/joint venture, each party to the partnership/ consortium/ joint venture must sign a declaration in terms of the Municipal Finance Management Act, Act 56 Of 2003, and attach it to this schedule.

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item | Question | Yes | No |
|---------|---|---------------------------------|--------------------------------|
| 4.4.1 | Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? Persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied). | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.1.1 | If so, furnish particulars: | | |
| 4.4.2 | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445). | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.2.1 | If so, furnish particulars: | | |
| 4.4.3 | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.3.1 | If so, furnish particulars: | | |
| 4.4.4 | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

| | | | |
|---------|--|---------------------------------|--------------------------------|
| 4.4.4.1 | If so, furnish particulars: | | |
| 4.4.5 | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.5.1 | If so, furnish particulars: | | |

The bidder hereby certifies that the information set out in this schedule and/or attached thereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or (in the event that the bidder is successful) the cancellation of the contract.

PRINT FULL NAME : _____ **DATE :** _____

SIGNATURE : _____

(3) CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

NOTICE NO.: 135/2022

BID NUMBER: BOD/NC062/01/2022-2023

STARTING DATE: 14 October 2022 Closing Date: 24 April 2023 Closing Time: 10:00

I, _____, the undersigned, in submitting this bid, **Tender No.: RFI/NC062/01/2022-2023, DEVELOPMENT PROPOSALS FOR MUNICIPAL PROPERTIES** in response to the invitation for the bid made by Nama Khoi Municipality do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ (Name of Bidder)

That:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

PRINT FULL NAME : _____ **DATE :** _____

SIGNATURE : _____

DULY AUTHORISED TO SIGN ON BEHALF OF:

(insert name of enterprise)

PRINT FULL NAME : _____

SIGNATURE : _____

